



June 30, 2017

Members in good standing of the Quad Cities Shelter & Transitional Housing Council:

Please find enclosed the grant application for 2017 funding from In From the Cold of the Quad Cities, Inc. For your convenience, the grant application will be added to the IFTC website at infromthecoldqc.org, which may be used to complete electronically.

The completed application is due to *In From the Cold of the Quad Cities, Inc.* no later than 4:00 p.m. on **August 18th, 2017.**

Mail applications to:
In from the Cold
P.O. Box 245
Davenport, Iowa 52805

Or

Submit electronically to:
Patricia Bird
pbird@casiseniors.org

Applications received after August 18th date will **not** be considered.

Please review carefully the funding guidelines and complete the required attachments. Please note that all funded projects/programs are required to provide a display, including brochures and photographs at the 2017 Mayor's Hunger Luncheon along with a brief update of how the award was utilized.

If you have any questions, please feel free to email me at:
mark.holloway@iwd.iowa.gov

Sincerely,

Mark Holloway
Board President



In From the Cold Grant Application 2017

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Davenport, Iowa 52805**

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Our Mission

In From the Cold of the Quad Cities is an organization of volunteers seeking to address homelessness in the Quad Cities. To this end, we work to strengthen community awareness of the problem and to provide financial support to members of the Quad Cities Shelter and Transitional Housing Council in their efforts to provide services to the homeless in our community.

In 1991 members of our community who were concerned with the growing number of homeless persons and the lack of services in place to meet their needs met to share ideas and form the group called In From the Cold.

The primary focus of this group has always been to raise funds for homeless service providers so that no person will have to live on the street, in an abandoned car or building, or in an unsafe location.

The major fundraising event for our group is the Mayor's Hunger Event, which is held each fall. At the luncheon we serve a simple meal of soup and bread and encourage all Quad Citizens to "eat simply so that others may simply eat." Our greatest accomplishment has been in the way we raise funds and keep our costs to a bare minimum, therefore placing all of our dollars back into the community. This is achieved through the efforts of our volunteers as well as donations from a generous community.

We also work as a group to bring attention to the needs of homeless persons through education in our community. We feel it is our responsibility to work towards positive changes regarding those in our community who need a warm and safe place to lay their heads each night.

In From the Cold
Grant Guidelines/Summer 2017
(READ CAREFULLY - AFFECTS ELIGIBILITY)

ENCLOSURES

- The following attachments will be required along with a narrative regarding your program/project application.
- **Applications without these attachments will not be considered.**
- Place information in the order listed below.
- Forms may be reproduced on computer and adjust spacing to accommodate information. However, all items in the forms provided by In From the Cold **must** be included in your application.
 - Application Cover Page (form provided)
 - Program/Agency Mission Statement
 - List of Board of Directors and their affiliations
 - Proof of Not For Profit Status – 501(c)(3)
 - Program Budget (form provided)
 - Project Outcomes (form provided)

FUNDING GUIDELINES

Items/Projects Funded by In From The Cold

Project/Program costs that can be tied directly to serving the homeless population may be considered for funding by In From the Cold. Applicant must be specific in what funding is already available to the organization and amount still needed.

Items/Projects NOT Funded by In From The Cold

- Administrative expenses are not covered with grant funds
- Operational Expenses including salary and utilities
- Equipment funded at the discretion of the review committee

ADDITIONAL REQUIREMENTS

- All grant applicants must be voting members in good standing of the Quad Cities Shelter and Transitional Housing Council.
- All award recipients must attend the press conference. Award recipients will be contacted by In From the Cold regarding date and time of press conference.

- ALL funded projects/programs are expected to provide a display, including brochures and photographs and give a 1-2 minutes update about how the award was utilized, at the Mayor's Hunger luncheon on November 1st, 2017.
- In From the Cold will contact grant awardees to nominate a program participant as a possible speaker for the fall's Mayor's Hunger luncheon.
- Grant applications must be post-dated or delivered to the correct address as posted on the front page. Applications sent to the wrong location or received past the designate will not be considered.

***Failure to abide by any of the requirements listed will cause the awarding agency to be ineligible for funds in the next grant cycle. A letter will be sent to awarding agency to notify of any noncompliance.**

PROGRAM/PROJECT NARRATIVE

Your narrative should:

- Describe fully the specific program/project for which you are requesting funds, and how funding will assist you in your efforts to serve the homeless population
- Describe how you would use the requested dollars
- Describe how request will affect the homeless community.
- Address how you will communicate your use of funds awarded from In From The Cold.
- Be specific and concise
- Be no longer than three pages

**Grant Application - 2017
Cover Page**

Applicant Name: _____

Program/Project Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Executive Director/Program Manager: _____

Contact Person: _____

Telephone: _____ E-Mail: _____

Type of Proposal: New service or project
 Enhance or expand current service or project

Amount of funding requested from In From The Cold: \$ _____

Is this your first request for funding from In From The Cold? Yes No

Have you ever received funding from In From The Cold? Yes No

If yes, please list year and amount received.

Year _____	Award _____
Year _____	Award _____
Year _____	Award _____
Year _____	Award _____

Affirmation: I hereby affirm that to the best of my knowledge and belief, all data in this application is true and correct and that the funds will be used for the program/project as defined in this application. If awarded, the Agency/Organization will comply with In From The Cold guidelines.

I hereby affirm that my agency/organization is a voting member of the Quad Cities Shelter and Transitional Housing Council.

Signature: _____ Date: _____

Name (Please Print or Type): _____

Title: _____

Grant # _____
Award \$ _____
Check # _____
Receipts _____

**In From The Cold
Project Budget - 2017**

Specific Needs	Total Budget for Project	Total Amount Requested From IFTC	Funds Currently Available	Sources of Available Funds	Funds Requested Elsewhere	Sources of Other Requests
Other Costs (be specific and itemize)						
Totals						
% of total						

Itemize cost categories. (You may use separate sheet if desired.) _____

**In From The Cold
Project Outcomes - 2017**

State the mission or overall goal of your project/program: _____

Program/Project Logic Model

Inputs	Activities	Outputs	Outcomes
			<i>Initial Outcome</i>
			<i>Intermediate Outcome</i>
			<i>Long-Term Outcome</i>

Please give any additional information that would assist us in how you arrived at your outcome statement.

Outcomes IFTC 2017

